executive *feedback*

QUESTIONNAIRE

Key:
1 Ineffective area, done very badly
2 Weak area requiring development
3 Minor shortfall requiring some development
4 Competent area
5 Strong area, done well
6 Supremely effective area
U Unable to comment

If you can't answer a question because it is not relevant, please fill in the blank bubble in the 'U' column.

Each question should have one and only one response.

Section 1: Task Skills

This section covers thinking skills and personal qualities.

Consider the participant's performance in the activities listed below:		**1**	**2**	**3**	**4**	**5**	**6**	**U**
1	Identifies problems at their early stages	○	○	○	○	○	○	○
2	Produces new ideas	○	○	○	○	○	○	○
3	Works hard to deliver what is needed	○	○	○	○	○	○	○
4	Uses his / her time effectively	○	○	○	○	○	○	○
5	Considers sufficient options before making a decision	○	○	○	○	○	○	○
6	Demonstrates high personal standards	○	○	○	○	○	○	○
7	Completes work within an agreed time frame	○	○	○	○	○	○	○
8	Checks to ensure plans are on course	○	○	○	○	○	○	○
9	Develops practical solutions to problems	○	○	○	○	○	○	○
10	Shows initiative	○	○	○	○	○	○	○
11	Makes judgements logically	○	○	○	○	○	○	○
12	Sets clear objectives	○	○	○	○	○	○	○
13	Considers the root of a problem, not just its symptoms	○	○	○	○	○	○	○
14	Makes sound decisions under pressure	○	○	○	○	○	○	○
15	Perseveres towards goals despite problems	○	○	○	○	○	○	○
16	Makes good use of available information	○	○	○	○	○	○	○
17	Quickly gains insight into problems	○	○	○	○	○	○	○
18	Achieves goals through realistic planning	○	○	○	○	○	○	○

Section 2: Skills with People

This section covers the skills needed to work effectively with other people.

Consider the participant's performance in the activities listed below:		**1**	**2**	**3**	**4**	**5**	**6**	**U**
19	Behaves honestly and ethically	○	○	○	○	○	○	○
20	Tries to understand the other person's viewpoint	○	○	○	○	○	○	○